



**ANNUAL REPORT  
AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31 March 2020**

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**TRUSTEES REPORT**
**REFERENCE AND ADMINISTRATIVE INFORMATION**

Registered Charity No.	305662
Group Registration No.	L 246931
Charity contact name:	Mrs Celia Comber
Charity contact address:	7 Quantock Close, Rushmere St Andrew, Ipswich, IP5 1AS
Charity main address:	The Scout Hall, Twelve Acre Approach, Kesgrave, Ipswich, IP5 1JF
Charity website:	www.kesgravescouts.org.uk

**Trustees who manage the charity**

		Date appointed	Date resigned
PRESIDENT	Mr Ivan Dadswell		
THE TRUSTEES - <i>Ex Officio</i>			
Group Scout Leader	Mr Gareth Cox	1 January 2013	
Chairman	Mr Carl Gloess	17 June 2004	
Vice- Chairman	Mr Nick Hepplestone	27 June 2015	
Secretary	Mrs Karen Turner	10 May 2000	
Treasurer	Mrs Celia Comber	1 July 1988	
Beaver Leader Representative	Mrs Carole Brown	28 June 2014	
Cub Leader Representative	Mrs Tracey Scase	1 November 2007	
Scout Leader Representative	Mrs Michelle Higgins	16 June 2017	
THE TRUSTEES - <i>Elected</i>			
Fynn Beaver Parent Rep.	<i>Vacant</i>		
Gipping Beaver Parent Rep.	<i>Vacant</i>		
Lark Beaver Parent Rep	Mr Jonathan Ashley	22 October 2012	
Stour Beaver Parent Rep	Mrs Alison Myers	14 July 2018	
Bader Pack Parent Rep	<i>Vacant</i>		
Bader Pack Parent Rep	Mr Steve Browne	14 June 2019	
Constable Pack Parent Rep.	<i>Vacant</i>		
Ransome Pack Parent Rep.	Mr Tim Asti	14 July 2018	
Ransome Pack Parent Rep	Mrs Tina Shute	14 July 2018	
Wolsey Pack Parent Rep.	<i>Vacant</i>		
Tuesday Scout Parent Rep	<i>Vacant</i>		
Thursday Scout Parent Rep.	Mrs Sarah Linsell	14 July 2018	
Explorer Parent Rep.	<i>Vacant</i>		
THE TRUSTEES - <i>Nominated</i>			
Health & Safety	Mr Alan Brown	6 March 2017	
Outdoor Activities	Mrs Jo Saagi	16 July 2006	
Hall Booking Secretary	Mrs Judith Francis	1 June 1996	
Rupert Fison Centre Director	Mr Alan Comber	1 January 1986	
Fundraising Team	Mrs Carol Ball	1 January 1991	
Fundraising Team	Mrs Jean Bridle	1 September 1983	
General Purposes	Mr Tony Smith	1 April 1992	
General Purposes	Mrs Tracey Vobe	1 January 2008	

## Custodian Trustees

The Scout Association Trust Corporation, Gilwell Park,  
Bury Road, Chingford, London E4 7QW

**Professional Advisors****Bankers**

Santander, Bridle Rd, Bootle, Merseyside, L30 4GB  
United Trust Bank Ltd, One Ropemaker St, London EC2Y 9AW  
Cambridge and Counties Bank, Charnwood Court, New Walk, Leicester LE1 6TE

**Investments**

M&G Charities, PO Box 9038, Chelmsford, CM99 2XF

**Independent Examiner:**

Christine Wade, Hastings Wade, 58-60 Stowupland Road,  
Stowmarket, IP14 5AL

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## **STRUCTURE GOVERNANCE AND MANAGEMENT**

### ***Governing Document***

The 1st Kesgrave Scout Group is part of the Scout Association and belongs to the Deben Scout District. The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

### ***Constitution***

The Group is a trust established under its rules, which are common to all Scouts.

### ***Trustee selection***

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

### ***Governance***

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent representation and meets three times a year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

### ***Risk and Internal Control***

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy.

Reduced income from fund raising. The Group is reliant upon income from subscriptions and fundraising. The Group does hold a reserve, which should ensure the continuity of activities, should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there were a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there were a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## **OBJECTIVES AND ACTIVITIES**

### ***Objects of the Charity***

The objectives of the Group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

The method of achieving this aim is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership. Detailed activities that have been undertaken in the year can be found in the Achievements section.

### ***Volunteers***

All the section leaders and helpers are volunteers and volunteers carry out all the fundraising. The only paid employee of the charity is the cleaner who helps to look after the day-to-day running of the premises.

### ***Public Benefit***

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

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## **ACHIEVEMENTS AND PERFORMANCE**

The Group was formed in April 1927 and comprises four Beaver Colonies, four Cub Packs and two Scout Troops. Membership remains stable and the census this year showed a similar membership as the previous year.

### ***Chairman's Address AGM 2020***

Honoured Guests, Leaders, Supporters, parents, and young people, welcome to the Annual Group Meeting for 2020. Usually, I would start the address with Mr President, but as some of you will know, Ivan Dadswell passed away suddenly earlier this year. I was looking forward to his 40 years Long Service Award being presented to him and getting to hear more about his adventures that he had, some of which he told us after last year's meeting when he handed over a briefcase of memorabilia and old records. I am sure he encountered many difficult situations and found his way through them with some help from his scouting knowledge and being able to 'do his best'.

The coronavirus situation continues to challenge everyone in many ways and the cancellation of face-to-face scouting at the end of March was inevitable. However, it has not stopped things happening and many leaders, young people and parents have embraced a new way of scouting recently. These days, the by-line is 'Skills For Life' and putting a hash-tag (#) in front of it when you are on any social media platform will bring up a huge amount of information about scouting and how it manages to continue right now.

Our St Georges' Day was a special event this year as it was a renewal of promise being taken on-line by a team of leaders. It was a first on-line scouting activity for many (including me) and managed to attract a large number from the group to join and share the experience that was enjoyed by many.

So, especially this year, in these extraordinary and unprecedented times we find ourselves in, I would like to say a really HUGE 'THANK YOU' to our volunteers in all the roles they have and take on from committee members to helpers to leaders and assistants who make this group achieve what it does for the young people and community of Kesgrave.

Thank you ALL very much for what you do and continue to do with building up a bank of 'skills for life' in our futures.

### ***Group Scout Leader's Report***

The 2019/20 scouting year started with a wide range of activities being undertaken by our young people in all sections. Our volunteer leaders have ensured that a high-quality balanced programme has been in place across all sections. We have had a wide range of activities both inside and outside the scout hall, including camps, hikes, sleepovers, visits and many more. Many of our young people are demonstrating their commitment and achievements through completing the requirements of different badges, the number of these being issued is forever increasing, well done!

Our volunteer leaders and section assistants have worked tirelessly to ensure that we have an interesting and engaging programme. I cannot say thank you enough! As part of their responsibilities for ensuring that

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all scouting activities take place in a safe manner all have completed their ongoing training on safeguarding and safety. As well as this we have had several adults complete their initial training, the Woodbadge. As ever, we are always looking for extra volunteers to join our team. Although all sections have existing leaders, many are juggling multiple roles and would really appreciate some extra support - drop me an email if you would like to help!

Our scouting could not go ahead without the support of our "behind the scenes" volunteers. Whether they be executive committee members, jumble assistants, or assisting with maintenance or other fundraising events. A big thank you to them all!

The latter part of the year has not quite gone to plan! Due to the Coronavirus COVID-19 pandemic all face-to-face scouting activities have been suspended. Although we have spent time arranging the cancellation of events, the team have been able to organise challenges for our young people, and even run meetings via video conferencing! The pandemic has provided opportunities for our young people to shine, to show how they think of others and do their best. Well done to everyone who has tried something new, and for all everyone is doing to help each other.

At the time of writing we are still unaware of when we may be able to resume scouting activities, we will be ready and waiting when we can!

### **Beavers**

In the last year all 4 colonies enjoyed an overnight camp at Hallowtree building shelters and doing Backwoods cooking, pioneering. We also had a sleepover in November where science experiments were the main projects.

Quite a few Beavers enjoyed a trip to Gilwell for the Fundays activities such as zip wire, go karts, archery, water slides.

Badge wise we worked towards all our challenge badges, air activities, cooking and Gipping with thanks to Suffolk One gained their digital citizen and Digital Maker

### **Cubs**

We have had another busy year, with 4 packs running meetings across 3 evenings. At the end of the summer term last year we held a highly successful cub camp at Thorrington.

The Autumn term saw us making masks and celebrating the Mexican festival of Diade Muertos as part of our World Challenge badge. We also planted the Ox Eye Daisies that the Cubs had grown from seed over the summer, and these can be now seen flowering along Pilbroughs Walk. Some of the Packs also had a visit to the care home in Crabbe Street and the Cubs enjoyed chatting to the residents. We finished the term with a Christmas Party.

The Spring term saw us working on our Scientist badge and Teamwork Challenge. We also enjoyed making Pancakes during the week of Shrove Tuesday. Unfortunately, it was only a few weeks later that we then had to stop our meetings at the hall.

Since lockdown, the provision has been varied according to the ability of the different leadership teams either through health, work, or access to technology. Many of the Cubs are also struggling with different constraints at home, with many parents also being key workers and having to juggle schoolwork and other activities. A couple of the packs have been able to offer Zoom sessions on a fortnightly basis and many of the Packs are also sending out weekly challenges to assist Cubs with keeping up with badgework. Parents have also been directed to the activities offered by the Scout Association, and the challenges set by Suffolk Scouts.

### **Scouts (by Stephen Farr)**

Throughout the year of 2019 to March 2020 before the Coronavirus pandemic the 1<sup>st</sup> Kesgrave Scout Troop group have done countless activities, events, and camps for the scouts to take part in. From a yearly Summer and Cycle camps to outside the hall meetings like Rafting in Waldringfield and a backwards cooking evening.

As a group we also took part in local District events including the cooking competition which was held outdoors at Hallowtree over open fires and the Woodbridge Regatta raft race, which we remarkably won this year. An annual event we put on to include everybody in the Kesgrave Scout group is the JOTI/JOTA where Scouts, Cubs or Beavers will be able to spend a day talking to other fellow Scouters all over the world, on the computer online or by radio.

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Another fundraising scout activity we help with is the Fireworks night at Kesgrave High School. Its open to everyone in the local Kesgrave community not just the scout group to come and watch the fireworks but also but also buy food at our BBQ stand, that raises money for our Scout Group.

As a Troop we put on many exciting and fulfilling camps throughout the year. The most popular one is the Summer camp where we camp all week outside of the Suffolk area, last year we stayed at Paccar in Chalfont St Peter (Buckinghamshire). We go off and do activities like the zip wire, shooting and Leap of Faith on the camp site with trained instructors but also do off site days out like going to Windsor Castle, Thorpe Park or Beaulieu National Car Museum. We also spent two days doing water activities at Hillingdon Outdoor Activity centre where we took part in dragon boating, sailing, paddle boarding and kayaking with a lot of the adults taking part as well as the scouts.

The other main Troop camp we have each year is Cycle camp where we ride our push bikes over 90 plus miles in over the May bank holiday weekend, so roughly 30-40 miles a day. We stay overnight in local Village or Scout halls and sleep in sleeping bags on the way to our destination. The plan this year was to cycle De La Haye (Essex) to Kesgrave Scout Hall but unfortunately due to the Coronavirus pandemic we weren't able to do that this year, but hopefully next May fingers crossed.

### **Explorers and Young Leaders**

Our associated explorer unit, Raedwald Explorers, uses our hall for its weekly meetings and we run joint activities such as cycle camp and summer camp. The Explorers have also attended Winter Camp and Gilwell 24 at the Scout Association Headquarters based near Epping Forest.

We also have a large network of young leaders with some in every section, some of these are our current explorers and some have joined us to complete their Duke of Edinburgh awards. Four of the explorers attended the 2019 World Jamboree in America and gave us presentations on their return to inspire younger scouts to attend similar events in the future.

### **The Scout Hall**

The Hall has now been open for 16 years and continues to be widely used by our own sections and many other organisations including District and County events. This year we have seen the benefit of the solar panels which after some initial teething problems have resulted both in FIT tariff income of £701 and a reduction on our electricity bills of approximately £300. So, a good return on our investment.

We purchased two new floor pressure washers to help with the cleaning of the hall floors and installed a shed in the car park on a new concrete base. This has been used to help with the storage of the bric-a-brac for the jumble, which continues to be one of our major fundraisers. Over the summer holidays we also completed the painting of the outside of the hall.

### **Health and Safety review**

Group activities continue to be planned and managed by leaders to mitigate risks. There were no major accidents. Covid 19 risk assessments have now been prepared as we start to reopen the building after the lockdown.

### **Training**

Training this year was mainly focused on the regular updating of the leaders First Aid courses, with two leaders undertaking the mountain leadership level of this course. And an archery permit has been renewed.

## **FINANCIAL REVIEW**

This year we have made a surplus of £13,184 but this has been balanced by a loss of £13,782 on our investments, which has been caused by the coronavirus outbreak and economic downturn. Our investments in the charifund and charibond are however long standing and they are still worth more than the amount originally invested.

Overall income for the year is down on last year. Whilst membership and fundraising have remained consistent, Charitable activity income has dropped as there was no Group Camp or Pantomime trip and the troop had a smaller summer camp. In contrast Investment income has increased due to the rise in hall hirings of £4,211 and the start of the FIT tariff on the solar panels which paid out £701.

Donations were again received from an employer scheme where hours donated are paid for by the employer.

Expenditure has shown a significant reduction as there were no major repairs to the hall this year and there were fewer group activities, i.e. no group camp or pantomime.

Gift Aid totalling approximately £6,000 was claimed for 2 years after the year end so will be included in next year's accounts.

Whilst preparing these accounts we are still in lockdown due to the coronavirus with no indication of when normal scouting will be able to resume. Fortunately the Group is in a very strong financial position so we have taken the decision that we will not charge membership fees for at least the summer term and that all camp fees paid for events that have been cancelled will be refunded. We have kept our caretaker employed so that he can make regular checks on the building and we will try shortly to undertake the major works of redecorating the hall and replacing the 3 front doors to the square so that this work can safely be done whilst the hall is shut and it will also help to provide work for the relevant contractors at this difficult time.

**Reserves and Investments**

It is the intention of the trustees to continue to keep a reserve for upkeep and repair of the hall, and at least one year's expenses for the running of the Group. During the year some investments will reached maturity and they will be reinvested in similar cash investments with the best available interest rates.

Approved by                      Chairman

Treasurer

Date    2020

**STATEMENT OF FINANCIAL ACTIVITIES SUMMARY**

FOR THE YEAR ENDED 31 MARCH 2020

		<i>Total</i>	<i>Total</i>
<b>INCOMING RESOURCES</b>			
		<i>2020</i>	<i>2019</i>
<b><i>Income from:</i></b>		<b>£</b>	<b>£</b>
Voluntary income		11,000	11,444
Charitable activities		17,494	34,171
Other trading activities		19,402	19,243
Investment income		27,038	21,865
		<hr/>	<hr/>
<b>Total</b>	<b>3</b>	<b>£ 74,934</b>	<b>£ 86,723</b>
		<b>=====</b>	<b>=====</b>
<b>RESOURCES EXPENDED</b>			
Raising funds		£	£
Investment management costs		21,837	35,372
Fundraising costs		1,434	2,567
Charitable activities		25,513	42,812
Other		12,966	12,962
		<hr/>	<hr/>
<b>Total</b>	<b>4</b>	<b>£ 61,750</b>	<b>£ 93,713</b>
		<b>=====</b>	<b>=====</b>
<b>Net Income before investment gains/(losses)</b>		13,184	(6,990)
Gains/(losses) on investments		(13,782)	6,249
		<hr/>	<hr/>
<b>Net movement in funds</b>		<b>(598)</b>	<b>(741)</b>
<b>Reconciliation of funds</b>			
Fund balance brought forward		649,517	650,258
		<hr/>	<hr/>
Fund balance carried forward		<b>£ 648,919</b>	<b>£ 649,517</b>
		<b>=====</b>	<b>=====</b>

The annexed notes form an integral part of these accounts



**BALANCE SHEET**

AT 31 MARCH 2020

	<i>Note</i>	<i>Total</i> 2020 £	<i>Total</i> 2019 £
<b>FIXED ASSETS</b>			
Tangible assets	8	<b>306,718</b>	<b>311,325</b>
Investments	9	134,795	<b>278,162</b>
		<u><b>441,513</b></u>	<u><b>589,487</b></u>
<b>CURRENT ASSETS</b>			
Stock	10	492	450
Debtors	11	3,743	14,572
Cash at bank and in hand	12	212,216	55,318
		<u><b>216,451</b></u>	<u><b>70,340</b></u>
<b>Total current assets</b>		<b>216,451</b>	<b>70,340</b>
Less: Creditors			
Amounts falling due within one year	13	(9,045)	(10,310)
		<u><b>207,406</b></u>	<u><b>60,030</b></u>
<b>Net current assets</b>		<b>207,406</b>	<b>60,030</b>
		<u><b>£ 648,919</b></u>	<u><b>£ 649,517</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>£ 648,919</b>	<b>£ 649,517</b>
		£	£
<b>FUNDS</b>			
General Fund		648,919	649,517
		<u><b>£ 648,919</b></u>	<u><b>£ 649,517</b></u>
<b>TOTAL FUNDS</b>		<b>£ 648,919</b>	<b>£ 649,517</b>

Approved by                      Chairman

Treasurer

Date

The annexed notes form an integral part of these accounts

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2020

**1. Basis of preparation**

Basis of accounting	<p>These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.</p> <p>The charity constitutes a public benefit entity as defined by FRS 102. The accounts have been prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.</p> <p>The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.</p> <p>The financial statements are prepared on a going concern basis</p> <p>No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).</p>
Change in Basis	There has been no change to the accounting policies or estimates (valuation rules and methods of accounting) since last year.

**2. Accounting policies**

Recognition of incoming Resources	These are included in the Statement of Financial Activities (SoFA) when <ul style="list-style-type: none"> <li>- the charity becomes entitled to the resources;</li> <li>- the trustees are virtually certain they will receive the resources; and</li> <li>- the monetary value can be measured with sufficient reliability.</li> </ul>
Membership subscriptions	Memberships subscription collected on behalf of other parts of the Scout Movement are reported in the SoFA net of any amount paid out. This is because these subscriptions are in effect held as agents before being paid out.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources
Tax reclaims on donations and gifts	Incoming resources from tax reclaims are included in the SoFA when they are received
Gifts in kind	Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are not valued or included in the accounts
Donated services and Facilities	The value placed on these resources is not included in the accounts
Volunteer help	The value of any voluntary help received is not included in the accounts
Investment income	This is included in the accounts when received.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.
Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Governance and Support costs	Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. These costs have been included in the charitable activity costs.
Stocks and work in progress	These are valued at the lower of cost or market value
Current asset investments	The charity has investments of cash and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2020

**3. Analysis of Incoming resources**

	2020	2019
	£	£
Voluntary income		
Membership subscriptions	20,652	20,652
Income tax recovered	-	-
Less: Membership fees paid	(10,412)	(9,968)
	<u>10,240</u>	<u>10,684</u>
Donations and Gifts	760	760
	<u>£ 11,000</u>	<u>£ 11,444</u>
	=====	=====
	2020	2019
	£	£
Charitable Activities		
Group Camp	-	6,230
Gilwell Trip	1,850	1,555
Pantomime trip	-	2,510
Swimming	-	151
Canoeing	4	25
Gas	85	286
Scarves and woggles	119	67
T-shirt sales	-	2
Troop income (camps etc)	11,681	20,425
Cub Camps and Events	1,336	793
Beaver Camps and Events	2,419	2,102
Group expenses	-	10
Training	-	15
	<u>£ 17,494</u>	<u>£ 34,171</u>
	=====	=====
	2020	2019
	£	£
Other Trading Activities		
Jumble Sale	8,336	8,493
Christmas Craft Sale	6,265	5,082
Christmas Cards	2,826	2,788
BBQ	209	447
Firework Night	1,360	1,752
Sundry Activities	406	681
	<u>£ 19,402</u>	<u>£ 19,243</u>
	=====	=====
	2020	2019
	£	£
Investment Income		
Interest (gross) on bank accounts	2,772	2,511
Hall Rent	23,565	19,354
FIT Tariff Income	701	-
	<u>£ 27,038</u>	<u>£ 21,865</u>
	=====	=====

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2020

**4 Analysis of resources expended**

	2020	2019
Investment management costs - premises	£	£
Wages	7,734	7,416
Rates	786	769
Water rates	1,264	1,059
Electricity & Gas	2,251	2,635
Insurance	3,592	3,638
Cleaning	1,384	1,300
Waste disposal	1,052	1,022
Telephone and TV	953	894
Repairs and maintenance	2,819	16,637
Rupert Fison Centre Ltd expenses	2	2
	<u>£ 21,837</u>	<u>£ 35,372</u>
	=====	=====
	2020	2019
Fundraising costs	£	£
Jumble Sales	37	114
Christmas Craft Sale	127	67
Christmas Cards	364	559
BBQ	-	218
Firework Night	906	1,491
Sundry Activities	-	118
	<u>£ 1,434</u>	<u>£ 2,567</u>
	=====	=====
	2020	2019
Charitable activities	£	£
Group Camp	-	7,854
Gilwell Trip	1,703	1,420
Pantomime Trips	-	2,533
Swimming	-	148
Equipment Repairs	-	281
Camping equipment	1,245	528
Training courses	690	956
Gas	-	459
Scarves and woggles	419	248
T-shirt and hoodies	332	135
General Expenses	683	1,206
OSM & Quickbooks	690	522
Troop expenses (inc camps)	12,787	20,753
Cub expenses	1,978	1,272
Beaver expenses	3,246	3,087
Governance costs		
Photocopying, post and stationery	272	132
Supporters/employers insurance	512	512
Independent examination	210	210
Paypal charges	534	441
Lottery registration	20	20
Website	54	53
Miscellaneous	138	42
	<u>£ 25,513</u>	<u>£ 42,812</u>
	=====	=====

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2020

<b>4 Analysis of resources expended (cont)</b>	<b>2020</b>	<b>2019</b>
	£	£
Other resources expended		
Depreciation	12,937	12,962
Loss on disposal of assets	29	-
	<u>£ 12,966</u>	<u>£ 12,962</u>
	=====	=====

<b>5 Trustees and other related parties</b>	<b>2020</b>	<b>2019</b>
	£	£
Trustee expenses reimbursed		
Treasurer	18,761	20,496
Two other trustees	198	479
	<u>£ 18,959</u>	<u>£ 20,975</u>
	=====	=====

All amounts paid were to reimburse expenditure on behalf of the Group.

Trustee remuneration in the year ended 31 March 2020 was nil (2019 nil)

Donations of £760 were received from the employer of one Trustee under a scheme to recognise the time spent by the employee undertaking voluntary work.

<b>6 Fees for examining the accounts</b>	<b>2020</b>	<b>2019</b>
	£	£
Independent examiners fees	210	210
	<u>£210</u>	<u>£ 210</u>
	=====	=====

<b>7 Staff Costs</b>	<b>2020</b>	<b>2019</b>
	£	£
Gross wages	7169	7,178
Employers National Insurance	-	-
Pension	565	238
	<u>£ 7,734</u>	<u>£ 7,416</u>
	=====	=====

Average number of full-time equivalent employees

Cleaning and caretaking

1

1

The Group has a pension scheme with NEST. No employee was paid more than £60,000

<b>8 Fixed Assets</b>	<i>Leasehold</i>		<i>Furniture &amp;</i>	
	<i>Land</i>	<i>Building</i>	<i>Equipment</i>	<i>Total</i>
Cost	£	£	£	£
At 1 April 2019	83,643	319,554	90,197	493,394
Additions	-	-	8,360	8,360
Disposals	-	-	(2,206)	(2,206)
At 31 March 2020	<u>£ 83,643</u>	<u>£ 319,554</u>	<u>£ 96,351</u>	<u>£ 499,548</u>
	=====	=====	=====	=====
Depreciation	£	£	£	£
At 1 April 2019	14,721	94,762	72,586	182,069
Depreciation for year	670	6,423	5,844	12,937
On disposals	-	-	(2,177)	(2,177)
At 31 March 2020	<u>£ 15,391</u>	<u>£ 101,185</u>	<u>£ 76,253</u>	<u>£ 192,830</u>
	=====	=====	=====	=====
At 31 March 2020	<u>£ 68,252</u>	<u>£ 218,369</u>	<u>£ 20,097</u>	<u>£ 306,718</u>
	=====	=====	=====	=====
At 31 March 2019	<u>£ 68,922</u>	<u>£ 224,792</u>	<u>£ 17,611</u>	<u>£ 311,325</u>
	=====	=====	=====	=====

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2020

**8 Fixed Assets (cont)**

Depreciation is calculated to write down the value of fixed assets over their expected useful lives. The rates used are

Furniture and equipment	25% (RB)
Lease premium	over 125 years (SL)
Building	over 50 years (SL)

In 1997 the Group acquired a lease for 125 years of a piece of land on which it has built a Scout Hall which opened in 2004. The premium of the lease included the cost of providing the services to the site and the communal infrastructure of square, car parks and paths that will be shared by the other site users.

The Group also has camping equipment and furniture from the old hall that has historically been written off as acquired. The assets have little or no open market value so the trustees have agreed that they should be assumed to be fully depreciated for accounts purposes. Equipment for the new hall and new camping and activity equipment costing more than £100 is capitalised at cost.

**9 Investments**

				<b>2020</b>	<b>2019</b>
	Cost at 1 <sup>st</sup> April 2019	Transfer	Gain on revaluation	<i>Total</i>	<i>Total</i>
	£	£	£	£	£
M&G Charifund	50,000	-	18,629	68,629	83,811
M&G Charibond	50,000	-	16,166	66,166	64,766
Cambridge & Counties	78,074	(78,074)	-	-	78,074
United Trust	51,511	(51,511)	-	-	51,511
Market value at year end	<u>£ 100,000</u>	<u>£ 129,585</u>	<u>£ 34,794</u>	<u>£ 134,795</u>	<u>£ 278,162</u>
	=====	=====	=====	=====	=====
				£	£
Historical cost				<u>£ 100,000</u>	<u>£ 229,585</u>
				=====	=====
<b>Represented by:</b>				Market value at year end	Gain/(Loss) for year
M&G Charifund				68,629	(15,182)
M&G Charibond				66,166	1,400
				<u>£ 134,795</u>	<u>£ (13,782)</u>
				=====	=====

**10 Stock**

	<b>2020</b>	<b>2019</b>
	£	£
At 1 April 2019	450	633
Added in the year	1,049	194
Expensed in the year	(1,007)	377
At 31 March 2020	<u>£ 492</u>	<u>£ 450</u>
	=====	=====

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2020

<b>11 Debtors</b>	<b>2020</b>	<b>2019</b>
	£	£
Membership fees – next year	-	10,413
Other debtors	2,039	1,966
Prepayments	1,704	2,193
	<u>£ 3,743</u>	<u>£ 14,572</u>
	=====	=====
<b>12 Cash at bank and in hand</b>	<b>2020</b>	<b>2019</b>
	£	£
Cambridge & Counties	79,635	-
United Trust	52,541	-
Santander Business Reward Saver	32,579	32,465
Santander Business Direct Saver	8,305	8,276
Santander Deposit Account	168	167
Santander Current Account	12,374	5,273
Santander Current Account	2,315	887
Barclays Current Account	22,774	7,617
PayPal	330	39
Go Cardless	0	299
Cash	1,195	295
	<u>£ 212,216</u>	<u>£ 55,318</u>
	=====	=====
<b>13 Current liabilities</b>	<b>2020</b>	<b>2019</b>
Amounts falling due within one year	£	£
Summer camp	2,052	724
Rupert Fison Centre Ltd	1,842	1,841
Archery Camp refunds	1,300	-
Hall – income in advance	848	1,416
Computer Club	828	766
Explorer & DofE fees	511	1,887
Beaver expenses	485	276
Cycle camp	303	963
Hall – gas, electricity, water and repairs	225	373
Examiners fee	210	210
Trustees expenses	135	1,032
Cub expenses	94	185
Scout event refunds	60	-
Membership fee refund	58	-
Christmas dinner	42	42
Charity collection	-	484
Jamboree fundraising	-	37
Camp fees to district	-	30
Scout Hike & skiing	-	23
Scarves & woggles	-	21
	<u>£ 8,993</u>	<u>£ 10,310</u>
	=====	=====

**14 Capital Commitments**

At the year end the Executive Committee had approved quotes of £3,018 for the redecoration of the hall and £12,389.22 to replace the 3 front doors on to the square to improve security and heat loss.

**15 Events after the year end**

Covid-19 has resulted in the suspension of all scout activities and closed the hall to many of our hirers. Therefore, income will be substantially reduced for the coming year but the reserves of the Group are sufficient to keep the Group and Hall maintained until activities can resume.

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE  
1ST KESGRAVE SCOUT GROUP**

I report on the accounts of the 1st Kesgrave Scout Group for the year ended 31 March 2020, which are set out on pages 2 to 15

**Respective responsibilities of trustees and examiner**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act: or
2. The accounts do not accord with those records: or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Christine Wade, Hastings Wade  
Qualification Chartered Certified Accountants – Registered Auditors  
  
Address: 58-60 Stowupland Road  
Stowmarket  
Suffolk  
IP14 5AL  
  
Date: